

Minutes
Community Outreach Committee Meeting

November 8, 2018

1. Call to Order:

The November 8, 2018 meeting was called to order at 5:37 p.m. by Director Gustafson. In attendance were:

- Committee members: Director Gustafson and Director Cortez
- Staff: Keith Van Der Maaten and Paula Riso
- Public members: none

2. Public Comments on Any Item Not on the Agenda:

There was no public comment.

3. Approve the Draft Minutes of the September 10, 2018 Meeting:

Director Cortez made a motion to approve the minutes, Director Gustafson seconded the motion. The minutes were unanimously approved.

4. Receive an Update on the Public Education and Outreach Efforts:

Mr. Van Der Maaten gave an update on the status of Public Education and Outreach Efforts:

- Year in Review – Mr. Van Der Maaten reviewed the Year-in-Review with the Committee. Director Cortez suggested adding more language under *Section 4.0 Strategic Partners and Public Affairs* regarding Cal Am, and moving the Social Media to the end of the section.
- MPWSP Outreach – working on the year in review report.
- News Bureau – nothing to report.

5. Identify Agenda Items for the Next Committee Meeting and Set Date:

The same items will be discussed and updated. The next meeting is scheduled for January 8th at 5:30 p.m.

6. Committee Member Comments:

No comments were made.

7. Adjournment:

Meeting adjourned at 5:55 p.m.